

These are the minutes of the Regular Session of the City of Adams, WI held on October 5, 2009 in the City Municipal Building.

Meeting was called to order by Mayor Williams. On roll call were Alderpersons Jensen, LaQuee, Robinson, Suhr, Mayor Williams, Administrator Ellisor, and Street Superintendent Mead. Alderpersons Manthey and Newberg were excused.

**Motion by Suhr, second by Jensen to approve the minutes of the September 21, 2009 meeting as printed. Roll call vote, all voted aye.**

Petitions and Communications: None.

*Attorney Pollex arrived.*

*Report of Standing Committees:*

**Finance Committee:** (The Committee met September 28, 2009)

In Petitions and Communications a discussion was held regarding MSA fees.

Budget year to date is holding well, however, there are some concerns about the Police Dept. Year End Budget. Discussed Department Heads continuing to find budget cuts.

Motions were made to pay the bills.

Report of City Officers:

**Mayor Williams:** Reported that Department Heads are still working on the 5% budget cuts over last year. He feels confident that we will hold the line and that taxes will not be increased. He also reported that the paperwork for the Well is all in and the project should be getting started before very long. The Public Works Department has been doing cross-connection inspections on homes in the City. This is mandated by the State and not by the City.

*Chief Hanson arrived.*

**Administrator Ellisor:** Reported that he has been working on the budget with the Department Heads and also pursuing additional ways to cut the budget. He has also been working with Superintendent Mead looking for additional sources of revenue. The anticipated Well Project loan closing date is expected to be late November or early December. This is the 50% loan and 50% grant through safe drinking water fund loan. This is relevant to the budget as the annual loan obligation to the water and sewer utility would be approximately \$20,000 a year as compared to roughly \$50,000 to \$55,000 a year. He also reported that he is following up with the EDA project. Because of our position with the DNR funding, we are looking at reducing the amount of the EDA project, not abandoning it. The Recycling Grant has been completed and submitted as required last week. We should be receiving the annual grant money of approximately \$1000 which will help offset some brush and leaf collection charges.

**Attorney Pollex:** Reported he has spoken with Zoning Inspector White in regards to the City's position on the issue of keeping a horse on City property that is on the Planning Commission Agenda for October 8<sup>th</sup>. There are no less than seven cases that are beginning the judicial process for compliance issues that have exhausted the administrative remedies. In some cases, they are continuing to be non-compliant and local excavators are being contacted to remove the encroaching properties. This is being done to properties where the owners have abandoned the property or walked away from the property due to foreclosure. There were a few trials last week to be taken care of. A lot of curfew violations are getting issued and people should be aware the Police Department is issuing tickets for that violation. He also reported that Administrator Ellisor has kept him informed of the utility discussions that have taken place at the last few council meetings.

**Chief Hanson:** Reported that the District Court Administrator will be at the next Safety Meeting on October 13<sup>th</sup> to answer questions concerning a municipal court. Starting November 15<sup>th</sup> at midnight winter parking goes into effect. Park on the even side of the street on even numbered days and odd side on odd numbered days. The department received several notices from the City Attorney for code issues and non-compliance deadlines. These issues are being addressed along with other property maintenance issues. Chief Hanson also notified Council that he will not be at the next Council Meeting as he will be at a training session. Mayor Williams questioned if sellers permits were being issued to those people who were selling from their private stands. Chief Hanson will look into it.

**Street Superintendent Mead:** Reported that Bob Berry is doing cross connection inspections in homes where he has had to do a meter change out. Mayor Williams interjected that Mr. Berry is checking all faucets, inside and outside of the house. These inspections are done to keep our water safe in the event of a drop in water pressure. The department has also been exercising water main valves and hydrant valves. This involves recording the number of turns needed, the depth, and mapping the location in the event there is a problem and the water main needs to be shut down. Hydrant draw down is also being done after the last hydrant flushing so the hydrant is drained, and if not drained, they are pumped out. This is being done to prevent damage to the hydrants during winter. The hydrant draw is about half done at this point. The department is grading alleys, picking up brush, and street sweeping. After the current modification is complete on the leaf vac, we are hoping to have it out by mid-week. The modification is being done for additional safety for the operator. Screened compost will still be sold at the WWTP as that is where the stock pile has been for the last two years. Compost will not be screened at the new site behind public works until possibly this summer. Due to loading issues, it was discussed with Administrator Ellisor as to whether compost will be sold in the future from the new site or hauled to the WWTP site. It was questioned whether the industrial park sign repair was completed. Street Superintendent Mead replied that it was and that it turned out really well. Mayor Williams questioned the status of the salt shed. We are waiting for a response from e-mails sent and phone calls made.

**New and Unfinished Business:**

**Motion by Robinson, second by LaQuee to approve Closing Three Parking Stalls for 158 South Main Street for a Customer Appreciation Cook Out for Adams Deli and European Sausage Shop on Saturday, October 10, 2009. Roll call vote, all voted aye.**

**Motion by LaQuee, second by Jensen to approve the issuance of Operator License to Lloyd L. Waller. Roll call vote, all voted aye.**

**Motion by Jensen, second by Suhr to pay the bills. Roll call vote, all voted aye.**

**Motion by Jensen, second by Suhr to adjourn. Roll call vote, all voted aye.**

Jeanne G. Gostomski  
Deputy Clerk/Treasurer